

Martin County Library Laptop User Agreement
(Must be signed prior to checking out a laptop **EACH** time.)

1. I will present my current library card and driver's license.
2. Failure to return the laptop by the designated time will result in a fine of \$5.00 per hour, up to a maximum of \$25.00, as well as loss of privileges and/or other sanctions.
3. I will not install and/or download any unauthorized software and/or applications.
4. I will only use the laptop in the Martin County Library.
5. I will abide by the Martin County Library's Computer Use Policy and Laptop Policy.
6. I will notify library staff immediately if I experience any problems with the laptop.
7. I accept any and all responsibility for the laptop computer, power cord, and any other additional hardware associated with the computer between the time I accept possession and the time I return the laptop. I understand that failure to comply will result in loss of privileges and/or other sanctions. If loss or damage to equipment occurs, I agree to pay any repair and/or replacement costs which are incurred.
8. I understand that I am not allowed to save any materials on the laptop.
9. I understand that I am solely responsible for the laptop while it is checked out to me and **I will not leave it unattended at any time.**
10. I will, along with a staff member, inspect the laptop for any visible damage(s) and make note of any problems.

In signing below, I understand and agree to the Laptop User Agreement and the Acceptable Computer Use Policy.

Date _____

Printed Name _____

Signature _____

Staff Initials _____

Library Card Number _____

Time Out _____

Time In _____